

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
NOVEMBER 17, 2015 AGENDA**

Subject:	Action Required:	Approved By:
<p>An annual contract for purchasing Light-Duty Vehicle Repair Parts</p> <p>Submitted By:</p> <p>Fleet Services Department</p>	<p>Ordinance √ Resolution Approval Information Report</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>Approval of a resolution authorizing the City Manager to enter into a contract with Bumper to Bumper as the primary vendor for the purchase of Non-Original Equipment Manufacturer (OEM) Light-Duty Vehicle Repair Parts for City’s vehicle and equipment fleet and Tri-State Enterprises, Inc., as the secondary vendor.</p>	
FISCAL IMPACT	<p>This APO is for one (1)-year, with an option to renew each year up to two (2) additional years with an annual budget not to exceed of \$500,000.00. Funds for this purchase are allocated in Fleet Services 2015 Budgeted Parts Account.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
CITIZEN PARTICIPATION	<p>N/A</p>	
BACKGROUND	<p>Bumper to Bumper was the lowest qualified bidder of four (4) total bids received through the formal competitive bidding process.</p>	